

DIPLOMA AKAUNTANSI ~ DAT ~

Diploma Akauntansi digubal khusus untuk melengkapkan pelajar dengan pengetahuan dan kemahiran serta pengalaman melalui pendidikan bersepadu dalam bidang-bidang seperti perakaunan, kewangan, pengauditan, percukaian, perakaunan kos dan juga pengetahuan dalam bidang pengurusan, teknologi maklumat, keusahawanan dan pembangunan sendiri. Pelajar bukan sahaja diajar secara teori asas kewangan dan perakaunan, malah mereka juga diberi pendedahan kepada pengalaman sebenar melalui program latihan industri.

Matlamat program ini bukan sahaja melahirkan graduan yang mempunyai kemahiran mengurus dan merekod kewangan tetapi juga graduan yang berfikiran usahawan. Setiap kursus yang dibina di dalam program ini adalah mengikut piawaian yang ditetapkan oleh badan-badan profesional perakaunan di Malaysia seperti Institut Akauntan Malaysia (MIA), IAS, MFRS, MQA dan IFAC. Program ini diterajui oleh pensyarah yang bukan sahaja berpengalaman dalam bidang pendidikan tetapi juga dalam bidang kewangan dan pengurusan. Selain bekerja dalam bidang perakaunan, graduan program ini berpeluang melanjutkan pelajaran di institusi pengajian tinggi dan badan professional seperti ACCA.

DIPLOMA IN ACCOUNTANCY ~ DAT ~

The Diploma in Accountancy in polytechnics, under the Ministry of Education is designed to equip graduates with knowledge and skills with integrated educational experience in disciplines, areas and sub-areas of financial accounting, auditing, taxation and cost accounting as well as management knowledge, information technology, entrepreneurship and interpersonal development. The objective of this programme is providing the accounting education at professional level to meet the demands of both the public and private sectors. The aims of this programme are to equip the future graduates with accounting and management skills in business environment in order to build their careers in accountancy. Each of the courses in the accounting programme includes rigorous education, examination, experience, interpersonal developments and ethics requirements.

This programme is designed and benchmarked with the accounting professional bodies in Malaysia which is stated in Schedule 1, Part 2 of the Accountants Act 1967, International Accounting Standards (IAS), International Federation Of Accountants (IFAC) and Programme Standards Accounting under Malaysian Qualification Agency (MQA). Graduates will be awarded Diploma in Accountancy by the polytechnics.

JOB PROSPECTS ~ DAT ~

- Assistant Accountant, account officer or assistant financial controller in public or private sector.
- Assistant Auditor in public and private sector.
- Tax Technician, assistant tax assessor in Inland Revenue, Tax Agent Firm and Tax Consultant Firm and In House Tax Department.
- Assistant Financial Advisor, officer in financial institution and investment companies.
- Entrepreneur.
- Securities agent and other related field.
- Better in career advancement in terms of furthering studies in the higher learning institutions and professional body

PROGRAMME EDUCATIONAL OBJECTIVES

~ P E O ~

Diploma in Accountancy programme shall produce professionals who are :

- (1) knowledgeable and technically competent in accounting discipline in-line with the industry requirement.
- (2) effective in communication and demonstrate good leadership quality in an organization.
- (3) capable to solve problems in business situations innovatively, creatively and ethically through sustainable approach.
- (4) able to demonstrate entrepreneurship skills and recognize the needs of life-long learning for successful career advancement.

PROGRAMME LEARNING OUTCOMES ~ P L O ~

Upon completion of the programme, the students will be able to :

- (1) explain the role of accounting in an organization and related field in every industry worldwide
- (2) prepare full set of accounts for sole proprietorships, partnership and companies; costing and management accounting information; and assist in preparation of tax returns, audit process and finance functions.
- (3) communicate effectively both in written and spoken form with colleague, other professionals and community.
- (4) identify financial and non-financial information in assisting decision making process.
- (5) develop an effective social responsibility and humanistic values to meet the common goals.
- (6) apply information technology for recording accounting information; and engage in life-long learning.
- (7) apply managerial and entrepreneurial skills.
- (8) apply values, ethics, morality and professionalism in their work.
- (9) demonstrate effective leadership and teamwork responsibility..

PROGRAMME STRUCTURE

~ DEC 2017 ~

PROGRAMME STRUCTURE FOR DIPLOMA IN ACCOUNTANCY

COMPONENTS	COURSE CODE	COURSE	CONTACT HOURS			CREDIT
			L	P	T	
SEMESTER 1						
Compulsory	DUB1012	Pengajian Malaysia	1	0	2	2
	DUE1012	Communicative English 1	1	0	2	2
	DRB1000	Asas Unit Beruniform	0	2	0	0
Common Core	DUW1012	Occupational, Safety and Health	2	0	0	2
	DPB1013	Statistics	3	0	1	3
	DPB1023	Microeconomics	3	0	1	3
Discipline Core	DPA1013	Fundamentals of Accounting	3	0	1	3
	DPA2033	Personal Financial Management	3	0	1	3
		TOTAL	24			18
SEMESTER 2						
Compulsory	DUA2022	Pengurusan Dalam Islam	1	0	2	2
	DRB2001	Unit Beruniform 1	0	2	0	1
	DRS2001	Sukan	0	2	0	1
	DUB2012	Nilai Masyarakat Malaysia **	1	0	2	2
Common Core	DPB2012	Entrepreneurship	2	1	0	2
	DPB2023	Macroeconomics	3	0	1	3
	DPB2033	Business Mathematics	3	0	1	3
Discipline Core	DPB3063	Business Law	3	0	1	3
	DPA2013	Financial Accounting 1	3	0	1	3
		TOTAL	24			17
SEMESTER 3						
Compulsory	DUE3012	Communicative English 2	1	0	2	2
	DRK3002	Kelab / Persatuan	0	4	0	2
	DRB3002	Unit Beruniform 2	0	4	0	2
Common Core	DPB3013	Principles of Management	3	0	1	3
Discipline Core	DPA3013	Financial Accounting 2	3	0	1	3
	DPA3023	Computerised Accounting System	1	4	0	3
	DPA5053	Company Law	3	0	1	3
		TOTAL	24			16
SEMESTER 4						
Compulsory	DUE5012	Communicative English 3	1	0	2	2
Common Core	DPB5063	Digital Entrepreneurship Development	1	4	0	3
	DPA3033	Malaysian Taxation 1	3	0	1	3
Discipline Core	DPA3043	Auditing	3	0	1	3
	DPA5013	Financial Accounting 3	3	0	1	3
	DPA5023	Cost and Management Accounting 1	3	0	1	3
		TOTAL	24			17
SEMESTER 5						
Compulsory	DUA6022	Komunikasi dan Penyiaran Islam	1	0	2	2
Common Core	DPB5043	Business Finance	3	0	1	3
	DPA5033	Malaysian Taxation 2	3	0	1	3
Discipline Core	DPA5043	Audit and Assurance	3	0	1	3
	DPA6013	Financial Accounting 4	3	0	1	3
	DPA6023	Cost and Management Accounting 2	3	0	1	3
		TOTAL	23			17
SEMESTER 6						
	DUT40110	Industrial Training	0	10	0	10
			10			10

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~ DEC 2016 ~

PROGRAMME STRUCTURE FOR DIPLOMA IN ACCOUNTANCY

COMPONENTS	COURSE CODE	COURSE	CONTACT HOURS			CREDIT
			L	P	T	
SEMESTER 1						
Compulsory	DUB1012	Pengajian Malaysia	1	0	2	2
	DUE1012	Communicative English 1	1	0	2	2
	DRB1000	Asas Unit Beruniform	0	2	0	0
Common Core	DUW1012	Occupational, Safety and Health	2	0	0	2
	DPB1013	Statistics	3	0	1	3
	DPB1023	Microeconomics	3	0	1	3
	DPB3013	Principles of Management	3	0	1	3
Discipline Core	DPA1013	Fundamentals of Accounting	3	0	1	3
		TOTAL	24			18
SEMESTER 2						
Compulsory	DUA2022	Pengurusan Dalam Islam	1	0	2	2
	DRB2001	Unit Beruniform 1	0	2	0	1
	DRS2001	Sukan	0	2	0	1
	DUB2012	Nilai Masyarakat Malaysia **	1	0	2	2
Common Core	DPB2023	Macroeconomics	3	0	1	3
	DPB2033	Business Mathematics	3	0	1	3
Discipline Core	DPB3053	Business Law	3	0	1	3
	DPA2013	Financial Accounting 1	3	0	1	3
	DPA2033	Personal Financial Management	3	0	1	3
		TOTAL	25			18
SEMESTER 3						
Compulsory	DUE3012	Communicative English 2	1	0	2	2
	DRK3002	Kelab / Persatuan	0	4	0	2
	DRB3002	Unit Beruniform 2	0	4	0	2
Discipline Core	DPA3013	Financial Accounting 2	3	0	1	3
	DPA3023	Computerised Accounting System	1	4	0	3
	DPA3033	Malaysian Taxation 1	3	0	1	3
	DPA3043	Auditing	3	0	1	3
		TOTAL	24			16
SEMESTER 4						
Compulsory	DUE5012	Communicative English 3	1	0	2	2
Discipline Core	DPA5013	Financial Accounting 3	3	0	1	3
	DPA5023	Cost and Management Accounting 1	3	0	1	3
	DPA5033	Malaysian Taxation 2	3	0	1	3
	DPA5043	Audit and Assurance	3	0	1	3
	DPA5053	Company Law	3	0	1	3
		TOTAL	23			17
SEMESTER 5						
Compulsory	DUA6022	Komunikasi dan Penyiaran Islam	1	0	2	2
Common Core	DPB2012	Entrepreneurship	1	2	0	2
	DPB5023	Introduction to Research Methodology	3	0	1	3
Discipline Core	DPA6013	Financial Accounting 4	3	0	1	3
	DPA6023	Cost and Management Accounting 2	3	0	1	3
	DPB5043	Business Finance	3	0	1	3
		TOTAL	22			16
SEMESTER 6						
	DUT40110	Industrial Training	0	10	0	10
			10			10

PROGRAMME STRUCTURE

~ J U N E 2 0 1 4 ~

PROGRAMME STRUCTURE FOR DIPLOMA IN ACCOUNTANCY

COMPONENTS	COURSE CODE	COURSE	CONTACT HOURS			CREDIT
			L	P	T	
SEMESTER 1						
Compulsory	DUB1012	Pengajian Malaysia	1	0	2	2
	DUE1012	Communicative English 1	1	0	2	2
	DRB1000	Asas Unit Beruniform	0	2	0	0
Common Core	DUW1012	Occupational, Safety and Health	2	0	0	2
	DPB1013	Statistics	3	0	1	3
	DPB1023	Microeconomics	3	0	1	3
	DPB3013	Principles of Management	3	0	1	3
Discipline Core	DPA1013	Fundamentals of Accounting	3	0	1	3
TOTAL			24			18
SEMESTER 2						
Compulsory	DUA2022	Pengurusan Dalam Islam	1	0	2	2
	DRB2001	Unit Beruniform 1	0	2	0	1
	DRS2001	Sukan	0	2	0	1
	DUB2012	Nilai Masyarakat Malaysia **	1	0	2	2
Common Core	DPB2023	Macroeconomics	3	0	1	3
	DPB2033	Business Mathematics	3	0	1	3
Discipline Core	DPB3023	Commercial Law	3	0	1	3
	DPA2013	Financial Accounting 1	3	0	1	3
	DPA2033	Personal Financial Management	3	0	1	3
TOTAL			25			18
SEMESTER 3						
Compulsory	DUE3012	Communicative English 2	1	0	2	2
	DRK3002	Kelab / Persatuan	0	4	0	2
	DRB3002	Unit Beruniform 2	0	4	0	2
Discipline Core	DPA3013	Financial Accounting 2	3	0	1	3
	DPA3023	Computerised Accounting System	1	4	0	3
	DPA3033	Malaysian Taxation 1	3	0	1	3
	DPA3043	Auditing	3	0	1	3
TOTAL			24			16
SEMESTER 4						
	DUT40110	Industrial Training	0	10	0	10
TOTAL			10			10
SEMESTER 5						
Compulsory	DUE5012	Communicative English 3	1	0	2	2
Discipline Core	DPA5013	Financial Accounting 3	3	0	1	3
	DPA5023	Cost and Management Accounting 1	3	0	1	3
	DPA5033	Malaysian Taxation 2	3	0	1	3
	DPA5043	Audit and Assurance	3	0	1	3
	DPA5053	Company Law	3	0	1	3
TOTAL			23			17
SEMESTER 6						
Compulsory	DUA6022	Komunikasi dan Penyiaran Islam	1	0	2	2
Common Core	DPB2012	Entrepreneurship	2	1	0	2
	DPB5023	Introduction to Research Methodology	3	0	1	3
Discipline Core	DPA6013	Financial Accounting 4	3	0	1	3
	DPA6023	Cost and Management Accounting 2	3	0	1	3
	DPB5043	Business Finance	3	0	1	3
TOTAL			22			16